REQUEST FOR ARTWORK QUALIFICATIONS/PROPOSALS
1201 Powell St./900 Jackson St./Woh Hei Yuen Park
“Garden of Peace and Joy,” San Francisco Chinatown
June 11, 2020

SUMMARY

Chinatown Community Development Center (Chinatown CDC) (“Sponsor”) is soliciting an artist or multiple artists to propose a design and install permanent artwork at the north wall of 1201 Powell, an affordable housing building to be renovated in San Francisco Chinatown. Chinatown has a rich and multilayered history that the selected artist(s) will have the opportunity to interpret in a way that is engaging to tenants and other neighborhood residents. We are soliciting an artist to design the permanent artwork and work with the community on revising the design in keeping with the park and neighborhood culture. The installation must be completed by December of 2020, but may be extended to Spring 2021 (dependent on renovations and COVID19 restrictions). Entrants should submit and strive for a total budget of no more than $79,500, including design, equipment & materials, installation, staffing assistance, and insurance. The Sponsor will provide scaffolding separately. Proposals are due by email: Thursday July 2, by 5:00 pm Pacific time.

1201 Powell/900 Jackson is a building located in San Francisco's Chinatown owned by the Chinatown Community Development Center. This RFQ/P is for art on the north wall, which is four stories tall. Please see attached elevation in Attachment A-1201 Powell/900 Jackson Elevation and Renderings. Two areas are available for mural art; approximately 900 square feet left of the lightwell and 882 square feet right of the lightwell (not including the window).

The renovations are anticipated to start in Summer 2020 and are anticipated to be
completed in approximately December 2020. The expected time period to create the mural is September - October 2020 and the selected artist must coordinate with Chinatown CDC – to determine the exact time suitable for accessing the north wall for installation.

The artwork will be displayed on the north side of the building, and the selected artist will be responsible for the design with community input. Applicants should specify the media they intend to use. Artwork must be applied directly to the wall.

The wall will be turned over completely primed and painted a low gloss light color selected by the architect. If there is any incompatibility with latex paint as a base surface please note in your proposal.

During the RFP/Q period, there will be an opportunity for prospective artists to virtually visit the site and ask logistical questions about installation (refer to TIMELINE section).

One of the Sponsors’ main priorities is that the artwork is durable and ages well. Please specify how resilient the piece and materials used will be. The artwork should be tamper-proof and pest-proof and its installation shall not compromise the waterproofing of the building. Installation should take no more than two months.

Funding for this project is subject to a contract award by the San Francisco Community Challenge Grant, which requires SF Arts Commission approval of mural design. The selected artist would need to put in the design work and payment would start later when the grant funding contract is executed.

PROJECT SPONSOR

Chinatown CDC is a nonprofit organization with a 43-year history of serving low income San Franciscans. Chinatown CDC has 34 properties in San Francisco neighborhoods, providing affordable housing to over 4,500 low-income families, adults, and seniors. Chinatown CDC manages most of the buildings it has directly developed and owns, and takes pride in providing appropriate supportive services to the ethnically, culturally, and linguistically diverse residents of our community. Chinatown CDC has received numerous awards for its activities, including the Fannie Mae Foundation's Sustained Excellence Award awarded to ten community development corporations in the nation which are "the best examples of organizations who are building and sustaining communities through their work in housing."

COMMUNITY REVIEW PROCESS
Residents and community members will be actively involved in reviewing the artwork. Over the course of the design process, the selected artist should expect to present the design, solicit and incorporate feedback, and make revisions. Following this community review process, the selected artist(s) will be required to obtain final approval of the design from the Sponsor. The artwork will also need to gain approval from the San Francisco Arts Commission.

THEMATIC ELEMENTS

1201 Powell is situated on the west end of Chinatown, a neighborhood which has served as a hub for Chinese low-income families and seniors for decades. The building faces the south part of Woh Hei Yuen Park, a park with natural elements evocative of Chinese gardens. While we do not want to dictate to an artist the subject matter to address in the installation, the proposed design should align with the park and take the resident demographics and Chinatown’s cultural history into consideration.

ARTIST QUALIFICATIONS/PROPOSAL REQUIREMENTS

Organizations may submit proposals for as many artists as they like, so long as the organization is vetted and meets requirements.

1) **Artist Information Form** - We are open to artistic collaborations; if you are proposing to work with other artist(s), please include contact information, bio, and resume for all collaborators. If there will be multiple Artists, please indicate a lead Artist. If the artist intends to contract another company for the installation of the art, please describe that plan.

   a. **Lead Artist**, Mailing Address, Phone, Email and Gender and Ethnic Identity
   b. **Project Coordinator** (if applicable), Mailing Address, Phone, Email, Gender and Ethnic Identity
   c. **Sponsoring Organization** (if applicable), Mailing Address, Communities served

2) **Bio** or resume. The reviewers would like to get to understand your approach to this project and how your lived experience has influenced your artwork. In no more than half a page, please describe where you currently live, what community you identify with and what connection you have with Chinatown’s history and culture.

3) **Sample of work portfolio** showing, at most, (5) relevant projects, and provide images and information on budget and schedule for these projects.
4) **Budget** detailing expenses and labor costs. As this is an affordable housing project, funds are tight and proposals will be judged accordingly.

a. The budget must include everything – design, labor, materials, staffing, honorarium, platform and person certified for operation, transportation, insurance - and total no more than $79,500. If the artist is not local to the Bay Area, artists can specify travel and housing costs in the budget.

5) **Timeline** that is compatible with the one shown in this RFQ/P.

6) **Narrative** No more than half a page explaining your vision of the artwork, listing media and dimensions clearly. A separate page for a drawing or rendering can be included.

7) **References.** At least three references from past clients, preferably recent clients and from projects similar to this one. With these references, please include the costs and installation time for each project.

**SELECTION CRITERIA**

We are seeking a proposal that is within the budget, durable, and is of high aesthetic quality, from one or more artists having experience with engaging their community. Chinatown CDC established our services focused on low-income immigrant communities and we are committed to serving low-income residents by promoting diversity, economic equity and social justice. Therefore, we would like to select vendors and partners, with a proven commitment to racial and economic equity and who represent the communities that we serve. The review will consist of the Sponsors, Stakeholders, Community Leaders, and the project Design Team. Preference will be for local Bay Area artists.

**TIMELINE** (anticipated)

11-Jun **RFQ/P Issuance**
23-Jun **Virtual Site Walk** Artists wishing to apply may attend a zoom call and site walk Tuesday, June 23, 2020 at 3:00 pm Pacific Time. Join Zoom Meeting: https://us02web.zoom.us/j/87655651675?pwd=dC9Fejc4ZHBEekIyb3p5VIcEzem1qQT09
Meeting ID: 876 5565 1675, Password: mural,
One tap mobile +16699006833,,87655651675# US (San Jose)

2-JUL **PROPOSALS DUE by 5 pm**
9-15-Jul **Finalist Review** Selected Artists will schedule a (1) hour time slot for additional questions.
17-Jul **Award Announcement,** Artist to discuss design in consideration of building’s facade, artist to begin concept sketches
03-Aug Artwork due for Community Review
06-Aug Community will provide feedback
14-Aug Final Artwork due for Submission to San Francisco Arts Commission Approval
02-Sep San Francisco Arts Commission Meeting
03-Sep - 31-Oct Mural Execution
31-Oct Installation Complete

Schedule is dependent on the San Francisco Arts Commission approval of the design in September. If delayed, installation of the mural may be after the rainy season in Spring 2021.

TERMS AND CONDITIONS
In submitting a response to this RFP, applicants acknowledge that: 1) Applicant has read and understands all the terms and conditions set forth in this RFQ/P, including attachments to the RFQ/P.
2) The selected applicant will be required to enter into Sponsor’s form of contract. The selected applicant will be provided with an opportunity to comment on the form of contract prior to entering into contract.
3) The selected applicant shall maintain insurance.
4) The selected applicant shall be expected to make site visits prior to installing artwork.
5) The Sponsor reserves the right to postpone or withdraw this request at any time and for any reason; postpone the project for convenience; reject any and all submittals; and/or negotiate with any or none of the applicants. Sponsor reserves the right to waive any defects as to form or content of the RFP or any other step in the selection process.

SUBMISSION DEADLINE: Proposals must be received by THURSDAY JULY 2, BY 5:00 PM
Please submit proposals via email as one PDF to: Erika Gee, Chinatown Community Development Center, erika.gee@chinatowncdc.org

QUESTIONS/CLARIFICATIONS Potential respondents should address any questions regarding this RFQ/P to Erika Gee, Chinatown Community Development Center, (415) 984-1497, erika.gee@chinatowncdc.org (email is preferred given working remotely)

ATTACHMENT: A – 1201 Rendering
BUILDING ELEVATION LEGEND

- PAINT COLOR 1 - BODY (ON BRICK)  P1
- PAINT COLOR 2 - WINDOW TRIM  P2
- PAINT COLOR 3 - WALL TRIM AND FASCIA  P3
- PAINT COLOR 4 - BODY (ON SIDING)  P4
- PRIMER ONLY  P5

SCOPE OF WORK SHEET NOTES

A. GENERAL NOTES:
1. VERIFY DIMENSIONS FOR EXISTING CONDITIONS IN THE FIELD, TYP.

B. EXTERIOR SCOPE OF WORK:
1. PROVIDE NEW WINDOWS WHERE NOTED IN THE WINDOW SCHEDULE (A10.2 & A10.3).
2. REPAIR EXISTING WINDOWS WHERE NOTED IN THE WINDOW SCHEDULE (A10.2 & A10.3).
3. REPAIR SIDING IN-KIND WHERE DRYROT OCCURS.
4. ALL EXTERIOR BUILDING SURFACES TO RECEIVE NEW PRIMER AND PAINT.
5. PROVIDE NEW FENCE AND GATE WITH HARDWARE AND LOCK @ SIDE YARD (TRASH AREA).